

St Marys - PUPIL ACCEPTABLE USE POLICY / E-SAFETY RULES

ICT and the related technologies such as the internet and email are an important part of learning in our school.

We expect all pupils to be responsible for their behaviour when using ICT and the Internet. It is essential that pupils are aware of e-Safety and know how to stay safe when using any ICT. Pupils are expected to discuss this policy with their parent or carer and then to sign and follow the e-Safety Rules. Any concerns or explanation can be discussed with their class teacher or the e-Safety Co-ordinator, Mr Fitzgerald.

Mobile phones should not be used in school. They will be confiscated if seen.

- I will only use the schools ICT systems including the internet, email, digital photographs, digital video etc for school-educational purposes.
- I will only access the school network using my own user name and password.
- I will follow the school's ICT security system and not reveal my passwords to anyone.
- I will only use my school email system in school.
- I will make sure that all ICT communications with pupils, teachers or others is responsible.
- I will be responsible for my behaviour when using the Internet. This includes resources I access and the language I use.
- I will not deliberately browse, download or upload material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher.
- I will not send to pupils, teachers or others material that could be considered offensive or illegal.
- I will not give out any personal information such as name, phone number or address. I will not arrange to meet someone unless this is part of a school project approved by my teacher.
- I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available to my teachers.
- I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent/carers may be contacted.

PARENT AND PUPIL SIGNATURES:

We have discussed this Policy and(pupil name) agrees to follow the e-Safety Rules and to support the safe use of ICT at St Marys.

Parent/Carer Signature _____

Pupil Signature _____

Full Name _____

Form _____

Date _____