



Dear Parent/Guardian

CASHLESS CATERING SYSTEM

St Mary's RC High School operates a cashless catering system. The system allows us to continue with the development of the school meal service, and provides us with a more efficient, faster and, ultimately better, quality of service.

This system incorporates the latest biometric technology and eliminates the need for pupils to carry cash, with all the risks that entails. For more information on the biometric system, please see the enclosed Frequently Asked Questions (FAQS) section in the Parents' Information pack.

Please note cash is therefore not accepted at the till points in the school hall. As a parent there are two payment options available to you – online payments and coin and note payments at revaluation pay-points in school. Both payment options are explained within the FAQ's enclosed. Any amount of money can be paid into a pupil's account, and any money spent on food & drink will be deducted on a daily basis. A daily 'spend limit' of £5 is programmed into the system. This can be increased or decreased for an individual student by making a written request to the undersigned.

In accordance with current legislation, we operate an 'Opt In' policy, and therefore ask you to complete the enclosed registration form. Only one parent's signature is required. If you choose not to have your child registered on the Biometric System, a 4 digit PIN code will be allocated. Please note that PIN codes do not have the same level of security and it will be your child's responsibility to remember the code and keep it secure at all times. Please return the completed enclosed form to Mrs Debbie Perrin, the school's Data Controller, in the school office to register your child. All students in school should be registered, either with the biometric system or a PIN, even if you think your child will never use the catering service.

Your child will be registered on their first day in school (either biometrically or with a PIN number). Please provide your child with enough cash to purchase food and drink for at least their first day (we suggest £2.50 a day, but this is only a guideline).

The enclosed Parents' Information Pack should answer any questions you may have but if this is not the case, please contact either the undersigned on 01432 850416 or Mrs Anne Bounton-Preece, Operations Manager for the school caterers, Alliance in Partnership, on 0121 420 3030.

Yours faithfully

Brendan Finlow
Bursar

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1. Registration on St Mary's RC High School Biometric Cashless Catering System Form.
2. Parents' Information Pack.

